



**SPORT ON YOUR  
DOORSTEP**

# WE'RE HIRING

**FULL TIME  
DOORSTEP SPORT COACH  
(WEST KENT AREA LEAD)**

**APPLY NOW**

SEND YOUR CV TO  
[INFO@SPORTONYOURDOORSTEP.CO.UK](mailto:INFO@SPORTONYOURDOORSTEP.CO.UK)





## Doorstep Sport Coach Job Description (Area Lead)

**Title of Role:** Doorstep Sport Coach (Area Lead)

**Responsible to:** Directors

**Salary:** £24,000 - £26,000 dependant on experiences and qualifications

**Work based benefits:** Company laptop, Birthday off as annual leave, 28 days holiday (including bank holidays) a supportive and developmental staff development programme which includes access to industry recognised qualifications and mileage support.

**Work pattern:** 37.5 hours a week including evenings, with possible weekend work being involved, 52 weeks a year based across multiple sites in Kent.

### JOB PURPOSE

To be a key member of the Community Coaching team and deliver quality community-based provisions across the organisations Network. You will be placed within specific projects as detailed below as a Doorstep Sport Coach (Area Lead). This will involve you leading sports sessions but utilising the power of sport to engage with young people in more difficult to reach communities. You will be focused on providing opportunities for social interaction and the development of good communication, encouraging participation in small group activities and sports sessions. A key part of this role is to grow a strategic network and partnerships to enable sustainable growth of sports provision.

### KEY ACCOUNTABILITIES

- Delivering on community-based projects that put young people at the heart of the work we do and ensure they are engaging in appropriate activities.
- Understand the key objectives of the projects and sessions and ensure all objectives are targeted for key stakeholders funding requirements.
- Lead and develop a coaching team to understand key objectives of the programmes, specifically with the VRU and Community Safety Partnerships.
- Organising coaching activities at venues including working alongside other coaches and external partners at the venues.
- Delivery within educational settings to upskill those participating on our programmes with relevant qualifications.
- Providing mentoring support to the young people and sign posting to other support mechanisms
- Having a good understanding of safeguarding policies and procedures
- Taking payments on sites and co-ordinating these with head office if required
- You will also be expected to attend events that will help to develop the profile of Sport On Your Doorstep and Sports Connect across the county of Kent and throughout the South-East region.
- Regularly attend Sport on your doorstep Team Meetings as requested by The Directors.
- Follow all session delivery processes
- Adhere to the company policies and processes
- Abide by the coaches code of conduct
- Undertake internal and external continuing professional development
- Any other duties requested by The Directors.



Area	Essential	Desirable
<b>Safeguarding</b>	<ul style="list-style-type: none"> <li>• Sport On Your Doorstep is committed to safeguarding and promoting the welfare of young people and vulnerable adults. The candidate's ability to perform the duties aligned to safeguarding and Prevent strategies within this role will be explored during the interview process.</li> <li>• A Sport On Your Doorstep DBS will be carried out if offered the role</li> </ul>	<ul style="list-style-type: none"> <li>• A DBS no older than 3 months</li> </ul>
<b>Education, qualifications, training and work experience.</b>	<ul style="list-style-type: none"> <li>• NGB Level 2 Sports Coaching Qualification</li> <li>• Minimum of two years' experience of community sports coaching</li> <li>• Up to date safeguarding</li> <li>• First Aid qualification</li> </ul>	<ul style="list-style-type: none"> <li>• Enhanced DBS</li> <li>• Mentoring qualifications</li> <li>• Sports project management experience</li> </ul>
<b>Knowledge, skills and experience.</b>	<ul style="list-style-type: none"> <li>• Experience in Youth Engagement work in the community</li> <li>• Sports specific coaching</li> <li>• Delivery of sports activities in the community</li> <li>• Ability to motivate disengaged members of the community</li> </ul>	<ul style="list-style-type: none"> <li>• Awareness of community needs</li> <li>• An understanding of the role of local authorities' role in community safety and engagement</li> <li>• Delivery of programmes within educational settings</li> </ul>
<b>Project Delivery</b>	<ul style="list-style-type: none"> <li>• Organising/leading programmes of community based activities</li> <li>• Organising programmes of sports based activities</li> </ul>	<ul style="list-style-type: none"> <li>• Leading on Sports Project Management</li> </ul>
<b>Communication, Evaluation, Monitoring &amp; Reporting</b>	<ul style="list-style-type: none"> <li>• Excellent verbal, written and presentation skills</li> <li>• Computer literate</li> <li>• Able to deliver sports based activities in a variety and range of environments</li> <li>• Able to deliver across ability ranges</li> <li>• Fit our six company's values which are: Positive, Inclusive,</li> </ul>	<ul style="list-style-type: none"> <li>• Knowledge of MS Office and Google Drive</li> </ul>



	Honest, Empowering, Respectful, Opportunity.	
Other	<ul style="list-style-type: none"><li>• Willing to undertake all other mandatory training as required by the Company.</li><li>• The successful candidate will be required to adopt a young person's focus and commitment to developing knowledge of quality improvement processes and systems.</li><li>• Have access to own transport and be able to travel to multiple venues</li><li>• Full UK drivers licence</li></ul>	